

## UNION CO TEAMS CHARTER-08008010 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
On-Site Assessment Tool - Site	Meal Components and Quantities - Day of Review	UNION CO TEAMS CHARTER - SBC	401	06/06/2019	CAP Accepted
<b>Corrective Action History</b>	CAP Accepted Dianne Kennedy 06/13/2019 11:05 AM	CAP Accepted			
	CAP Submitted LISA D'AMATO 05/06/2019 01:47 PM	There were 3 students that went through the line without the correct components, not 11. There was an issue with the POS system that we later found and was corrected. The worker was unable to ring in items a la carte due to this issue for some students as their keys were locked due to charge limits. We retrained the worker on how to handle this situation if this occurred again. All employees are trained on offer vs serve annually and as needed. This didn't occur on the lunch portion of the review only on the breakfast which was corrected immediately. The meals were voided and corrected in the system on May 3, 2019			
	Flagged Dianne Kennedy 05/06/2019 12:23 PM	11 students were missing fruit components and were charge reimbursable meals. Students must take the required number of components for breakfast in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food items in the proper quantities. One item selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. If the SFA does not have offer versus serve, students must take all 3 components in the proper quantities. Food service staff/cashiers should receive training on how to accurately recognize a reimbursable breakfast. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool	Certification and Benefit Issuance		126	06/06/2019	CAP Accepted
<b>Corrective Action History</b>	CAP Accepted Dianne Kennedy 06/10/2019 09:34 AM	CAP Accepted			
	CAP Submitted LISA D'AMATO 05/10/2019 03:34 PM	The three applications that were found with errors, were corrected on site during the review on May 2, 2019			
	Flagged Dianne Kennedy 05/06/2019 12:24 PM	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors on SFA-1.			